

**IMLAY CITY PLANNING COMMISSION  
REGULAR MEETING MINUTES  
TUESDAY, JULY 23, 2024  
6:00 PM**

**1. CALL TO ORDER**

Chairman Walt Bargaen called the Regular meeting to order at 6:00 PM.

**2. PLEDGE OF ALLEGIANCE**

Chairman Bargaen led the Pledge of Allegiance

**3. ROLL CALL**

**Present:** Chairman Walt Bargaen, Vice-Chairman Tom Germayne, James Blount, Frank Demske

**Absent:** Bob Tanis, Mayor Joi Kempf, John Lengemann

**Also Present:** City Manager Craig Horton, Zoning Administrator Lonnie Hayes, City Planner Mike Daly-Martin, Professional Planner Faith Vignola from Spicer, and Administrative Assistant Leah Mills.

**4. APPROVAL OF AGENDA**

**MOTION** by Demske seconded by Germayne to approve the agenda as presented  
**MOTION CARRIED UNANIMOUSLY**

**5. APPROVAL OF MINUTES**

**MOTION** by Germayne seconded by Blount to approve the regular meeting minutes of June 25, 2024.  
**MOTION CARRIED UNANIMOUSLY**

**6. FINANCIAL REPORT ENDING – June 2024**

Chairman Bargaen asked if there were any questions or comments regarding the Planning Commission's June 2024 financial report and then accepted them as presented.

**7. CITIZENS FROM THE FLOOR**

None

**8. UNFINISHED BUSINESS**

A. None

**9. NEW BUSINESS:**

**A. Article 4 Development Standards Division 4 Signs – Amendment Discussion**

Spicer and the Planning Commission reviewed and discussed areas of the Signs Ordinance that both parties thought needed to be reviewed. Spicer will bring Article 4 Development Standards Division 4 Signs back to the August 27<sup>th</sup> Planning Commission meeting with Amendments that were discussed.

**10. CITIZENS FROM THE FLOOR**

None

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**11. ADJOURNMENT**

**MOTION** by Germayne, seconded by Demske to adjourn the meeting at 7:02 PM.

**MOTION CARRIED UNANIMOUSLY**

Respectfully Submitted by: \_\_\_\_\_  
Leah Mills, Administrative Assistant

**Approved by Planning Commission: August 27<sup>th</sup>, 2024**

**Approved by City Commission: September 3<sup>rd</sup>, 2024**